

2026-2027 Working Calendar

OCTOBER 2026

Date	Event / Description
Oct 2	Workforce & Technical Programs Division Meeting, 1:30 p.m.
Oct 8	World Mental Health Event with PCS / Fall Resource Fair
Oct 9	Classes End – FALL 2026 – 7 WEEK SESSION 1
Oct 12	Grades Due 9:00 a.m./ Post 12 noon – FALL 2026 – 7 WEEK SESSION 1
Oct 14	Classes Begin – FALL 2026 – 7 WEEK SESSION 2 – (10/14–12/2)
Oct 15	Popcorn with the President Event (West Lobby)
Oct 15	SPRING 2027 Book Adoption Forms due to Bookstore
Oct 15	Last Day to Add a Class or Swap Courses – FALL 2026 – 7 WEEK SESSION 2
Oct 19	SPRING 2027: Course Schedule Finalized
Oct 21	Last Day to Withdraw Without Grade Penalty or to Change from Credit to Audit – FALL 2026 – 16 WEEK SESSION
Oct 22	Last Day to Drop a Course and Receive a Refund – FALL 2026 – 7 WEEK SESSION 2
Oct 23	Senior Field Trips, BHS and MHS
Oct 23	Nominations due for Fall 2026 Going The Extra Mile Award (Ad Hoc Committee)
Oct 29	Employee Engagement Event, 11:30 a.m. – 1:00 p.m. (Frith Exhibit Hall)
Oct 30	Senior Field Trips, FCHS
Oct 30	Trunk or Treat, hosted by P&HCC SGA and PTK, 5:30 p.m. (Frith Parking Lot)

Evaluation Reminders

Evaluation Type	Reminders
Teaching Faculty Evaluation	Probationary Faculty & Senior Faculty in Last Year of Multi-Year Appointment: <i>Class Observation(s)</i> ⁱ
Classified Staff Evaluation	Employee Self-Evaluations Due - no later than Noon on October 23

2026-2027 Working Calendar

NOVEMBER 2026

Date	Event / Description
Nov 2	2027-2028 Academic Calendar developed and approved
Nov 2	Last Day to Withdraw Without Grade Penalty or to Change from Credit to Audit – FALL 2026 – 14 WEEK SESSION
Nov 3	SPRING 2027: Registration Begins ⁱⁱ
Nov 4	Foundation Scholarship Luncheon, 12 noon (Frith Exhibit Hall)
Nov 6	Workforce & Technical Programs Division Meeting, 1:30 p.m.
Nov 6	Senior Field Trips, MVHS & PCHS
Nov 10	Employee Engagement Event, 11:00 a.m. – 2:00 p.m. (Walker-Center for Institutional Innovation)
Nov 16	Begin Spring In-Service Planning
Nov 16	College Board Meeting, 12 noon (Frith Exhibit Hall)
Nov 17	Last Day to Withdraw Without Grade Penalty or to Change from Credit to Audit – FALL 2026 – 7 WEEK SESSION 2
Nov 17	International Students Day Event
Nov 25	Faculty Research / Student Holiday – No Classes; College Closes at Noon
Nov 26-27	Thanksgiving Holidays – College Closed, No Classes
Nov 30	Last Day to apply for FALL 2026 Graduation ⁱⁱⁱ

Evaluation Reminders

Evaluation Type	Reminders
Teaching Faculty Evaluation	- Probationary Faculty Appointment: <i>Faculty Evaluation Form</i> ⁱ - Second 1-Year & Third 1-Year Faculty Appointments: <i>Class Observation(s)</i> ⁱ
Classified Staff Evaluation	Supervisors Evaluations Due to Reviewer

DECEMBER 2026

Date	Event / Description
Dec 1	Classes End – FALL 2026 – 14 WEEK SESSION
Dec 1	SPRING 2027 Graduation Application Opens ⁱⁱⁱ
Dec 2	Classes End – FALL 2026 – 7 WEEK SESSION 2 & 16 WEEK SESSION

2026-2027 Working Calendar

Date	Event / Description
Dec 2	Christmas Holiday Luncheon, 12 noon
Dec 3-4 & 7-8	Exams – FALL 2026 – 16 WEEK SESSION
Dec 3-5 & 10-12	Holiday Extravaganza in the Theatre — Show 50!
Dec 4	Workforce & Technical Programs Division Meeting, 1:30 p.m.
Dec 4	ASEB Division meeting, 2:00 p.m.
Dec 4	Deans submit all recommendations for multi-year & administrative appointments to Vice President of Instruction & Student Services ⁱ
Dec 7	Spring notification of evaluation for adjunct faculty
Dec 7	Foundation Board meeting, 12 noon (Frith Exhibit Hall)
Dec 9	Grades Due 9:00 a.m./ Post 12 noon – FALL 2026 – 7 WEEK SESSION 2, 14 WEEK & 16 WEEK SESSION
Dec 9	Faculty Submit Final Credential Awards to Deans and Registrar's Office for Fall 2026 ^{iv}
Dec 11	Vice President of Instruction & Student Services submits recommendations for multi-year appointments to HR ⁱ
Dec 15	PTA Pinning Ceremony, 6:00 p.m.
Dec 16	RN Nurses' Pinning Ceremony, 6:30 p.m.
Dec 18	Assessment Reports due from units to assessment coordinator
Dec 18	Deans/Supervisor notifies faculty members who will be evaluated in the upcoming Spring semester
Dec 18	HR reviews recommendations for multi-year appointments and submits to President for continuation decisions.
Dec 17-18 & 21-22	Faculty Research
Dec 23-31	College Closed, No Classes

Evaluation Reminders

Evaluation Type	Reminders
Teaching Faculty Evaluation	- Probationary Faculty & Senior Faculty in Last Year of Multi-Year Appointment: <i>Required Check-In</i> ⁱ - Senior Faculty in Middle of Multi-Year Appointment: <i>Required Mid-Year Check-In</i> ⁱ
Classified Staff Evaluation	Reviewer Approval Due

2026-2027 Working Calendar

JANUARY 2027

Date	Event / Description
Jan 1	New Year's Day – College Closed, No Classes
Jan 4	Spring 2027 – First day students can use financial aid to make bookstore purchases
Jan 4-5	Faculty Return to Campus – Spring 2027 College-Wide In-Service & Academic Planning
Jan 11	Classes Begin – SPRING 2027 – 16 WEEK SESSION – (1/11-5/3)
Jan 14	10 th Grade Field Trips, BHS
Jan 15	Last Day to Add a Class or Swap Courses – SPRING 2027 – 16 WEEK SESSION
Jan 15	Deadline for Faculty to Submit Requests for Promotion in Rank to Deans/Vice President of Instruction & Student Services
Jan 15	SACS Retreat
Jan 15	10 th Grade Field Trips, BHS
Jan 18	Martin Luther King, Jr. Day – College Closed, No Classes
Jan 19	Classes Begin – SPRING 2027 – 7 WEEK SESSION 1 – (1/19-3/4) & 14 WEEK SESSION – (1/19-4/27)
Jan 20	Last Day to Add a Class or Swap Courses – SPRING 2027 – 7 WEEK SESSION 1
Jan 21	10 th Grade Field Trips, MVHS
Jan 22	10 th Grade Field Trips, MVHS
Jan 25	College Board meeting, 12 noon (Frith Exhibit Hall)
Jan 25	Last Day to Add a Class or Swap Courses – SPRING 2027 – 14 WEEK SESSION
Jan 26	Employee Engagement Event, 7:00 a.m. – Until (West Hall 227)
Jan 26	Last Day to Drop a Course and Receive a Refund – SPRING 2027 – 7 WEEK SESSION 1
Jan 28	Last Day to Drop a Course and Receive a Refund – SPRING 2027 – 16 WEEK SESSION
Jan 28	10 th Grade Field Trips, Inclement Weather Make-Up (if needed)
Jan 29	10 th Grade Field Trips, Inclement Weather Make-Up (if needed)

Pending Confirmation

Date	Event / Description
TBA	Roll the fall course schedule forward from the previous term
TBA	Submission Deadline for Spring Semester Reassigned Time Requests

2026-2027 Working Calendar

Evaluation Reminders

Evaluation Type	Reminders
Teaching Faculty Evaluation	- Second 1-Year & Third 1-Year Faculty Appointments: <i>Faculty Evaluation Form</i>ⁱ - Deans to submit to Vice President of Instruction & Student Services no later than January 8 - Vice President of Instruction & Student Services submits to President
Classified Staff Evaluation	Performance Evaluation Meetings

FEBRUARY 2027

Date	Event / Description
Feb 5	Last Day to Drop a Course and Receive a Refund – SPRING 2027 – 14 WEEK SESSION
Feb 5	Workforce & Technical Programs Division Meeting, 1:30 p.m.
Feb 15	Blood Drive
Feb 15	Summer/ Fall 2027 SSDL course listing to Deans for review/approval
Feb 19	Dual Enrollment registration completed
Feb 19	Catalog Updates Complete
Feb 19	Last Day to Withdraw Without Grade Penalty or to Change from Credit to Audit – SPRING 2027 – 7 WEEK SESSION 1
Feb 25	Employee Engagement Event, 12 noon – 1:30 p.m. (Frith Exhibit Hall)

Evaluation Reminders

Evaluation Type	Reminders
Teaching Faculty Evaluation	- Probationary Faculty: <i>Class Observation & Faculty Evaluation Form</i>ⁱ - Deans to submit to Vice President of Instruction & Student Services no later than February 5 - Vice President of Instruction & Student Services submits to President - Second 1-Year & Third 1-Year Faculty Appointments: <i>Required Check-In</i>ⁱ - Deans to submit to Vice President of Instruction & Student Services no later than February 12 - Vice President of Instruction & Student Services submits to President (Final Documents to HR) - Senior Faculty in Last Year of Multi-Year Appointment: <i>Continuation Decision Deadline</i>ⁱ - Faculty are notified of any change in appointment status no later than February 15
Classified Staff Evaluation	Final Documents Submission to HR

2026-2027 Working Calendar

MARCH 2027

Date	Event / Description
Mar 4	Classes End – SPRING 2027 – 7 WEEK SESSION 1
Mar 5	ASEB Division meeting, 2:00 p.m.
Mar 5	HR to Submit Recommendations for Promotion to the President
Mar 5	Accepting nominations for Faculty Recognition Awards
Mar 8	Grades Due 9:00 a.m./ Post 12 noon – Spring 2027 – 7 WEEK SESSION 1
Mar 8	Foundation Board meeting, 12 noon (Frith Exhibit Hall)
Mar 8-12	Spring Break – No Classes
Mar 10	Summer & Fall 2027 course schedules finalized
Mar 15	College Board meeting, 12 noon (Frith Exhibit Hall)
Mar 15	Summer 2027 Book Adoption Forms due to Bookstore
Mar 15	Classes Begin – SPRING 2027 – 7 WEEK SESSION 2 – (3/15-4/28)
Mar 16	Last Day to Add a Class or Swap Courses – SPRING 2027 – 7 WEEK SESSION 2
Mar 19	Nominations due for spring 2027 Going The Extra Mile Award (Ad Hoc Committee)
Mar 22	Last Day to Drop a Course and Receive a Refund – SPRING 2027 – 7 WEEK SESSION 2
Mar 24	Last Day to Withdraw Without Grade Penalty or to Change from Credit to Audit – SPRING 2027 – 16 WEEK SESSION
Mar 25	Campus Scavenger Hunt
Mar 29	Last Day to Withdraw Without Grade Penalty or to Change from Credit to Audit – SPRING 2027 – 14 WEEK SESSION
Mar 31	SUMMER & FALL 2027: Registration Begins ⁱⁱ
Mar 31	Last Day to apply for SPRING 2027 Graduation ⁱⁱⁱ

Evaluation Reminders

Evaluation Type	Reminders
Teaching Faculty Evaluation	Probationary, Second 1-Year, & Third 1-Year Faculty Appointments: <i>Continuation Decision Deadline</i> Faculty are notified of any change in appointment status no later than March 15 ⁱ
Administrative Faculty Evaluations	- Evaluation surveys distributed to all reviewers - no later than March 5 - Evaluation surveys completed and sent to administrator's supervisor - no later than March 20

2026-2027 Working Calendar

APRIL 2027

Date	Event / Description
Apr 2	Workforce & Technical Programs Division Meeting, 1:30 p.m.
Apr 5	Advising & Registration, Patrick County High School
Apr 7-9	VCCS Professional Development, New Horizons Conference, Roanoke VA
Apr 12	SEED Advising & Registration, Martinsville High School
Apr 13	SEED Advising & Registration, Bassett High School
Apr 14	SEED Advising & Registration, Magna Vista High School
Apr 15	Last Day to Withdraw Without Grade Penalty or to Change from Credit to Audit – SPRING 2027 – 7 WEEK SESSION 2
Apr 16	Fall 2027 Book Adoption Forms due to Bookstore
Apr 19	Employee Engagement Event, 12 noon – 1:00 p.m. (Walker-Center for Institutional Innovation)
Apr 21	CTE Signing Day, Franklin County Students 9:30 a.m. (The Franklin Center)
Apr 22	CTE Signing Day, Martinsville & Henry County Students 9:30 a.m. (MET)
Apr 22	CTE Signing Day, Patrick County Students 12 noon (Baliles & Reynolds Learning Center)
Apr 22	Earth Day Event (Walker Patio)
Apr 27	Classes End – SPRING 2027 – 14 WEEK SESSION
Apr 28	Classes End – SPRING 2027 – 7 WEEK SESSION 2

Evaluation Reminders

Evaluation Type	Reminders
Teaching Faculty Evaluation	- Probationary, Second 1-Year, & Third 1-Year Faculty Appointments: <i>Required Check-Inⁱ</i> - Senior Faculty in Middle & Last Year of Multi-Year Appointment: <i>Required Check-Inⁱ</i>
Administrative Faculty Evaluations	Evaluation Matrix and Evaluation Summary submitted to Jennifer Bowles - no later than April 2

MAY 2027

Date	Event / Description
May 3	Classes End – SPRING 2027 – 16 WEEK SESSION

2026-2027 Working Calendar

Date	Event / Description
May 3	Grades Due 9:00 a.m./ Post 12 noon – SPRING 2027 – 7 WEEK SESSION 2 & 14 WEEK SESSION
May 3	Faculty Submit Final Credential Awards to Deans and Registrar's Office for Spring 2027 ^{iv}
May 4-7	Exams – SPRING 2027 – 16 WEEK SESSION
May 7	Workforce & Technical Programs Division Meeting, 1:30 p.m.
May 7	ASEB Division meeting, 2:00 p.m.
May 7	Hold-Employee Recognition Awards & Appreciation Luncheon, 12 noon
May 10	Grades Due 9:00 a.m./ Post 12 noon – SPRING 2027 – 16 WEEK SESSION
May 11-13	Faculty Research – No Classes
May 12	RN Nurses' Pinning Ceremony, 6:30 p.m.
May 13	PN Nurses' Pinning Ceremony, 6:30 p.m.
May 14	Commencement Ceremony, 6:00 p.m.
May 14	Assessment Reports due from units to Assessment Coordinator
May 15	SUMMER 2027 Graduation Application Opens ⁱⁱⁱ
May 17	SUMMER 2027 – First day students can use financial aid to make bookstore purchases
May 17	College Board meeting, 12 noon (Frith Exhibit Hall)
May 19	Classes Begin – SUMMER 2027 – 7 WEEK SESSION – (5/19-7/13) & 10 WEEK SESSION – (5/19-8/3)
May 20	Last Day to Add a Class or Swap Courses – SUMMER 2027 – 7 WEEK SESSION
May 26	Last Day to Add a Class or Swap Courses – SUMMER 2027 – 10 WEEK SESSION
May 31	Memorial Day – College Closed, No Classes

JUNE 2027

Date	Event / Description
June 5	Develop Working Calendar
June 14	Foundation Board meeting, 12 noon (Frith Exhibit Hall)
June 18	Juneteenth Holiday Observed – College Closed, No Classes
June 29	Begin In-Service Planning

2026-2027 Working Calendar

Evaluation Reminders

Evaluation Type	Reminders
Teaching Faculty Evaluation	HR provides list to Administrative Council identifying all faculty by Appointment Status

JULY 2027

Date	Event / Description
July 5	Independence Day Holiday Observed – College Closed, No Classes
July 5-9	Student Holidays – No Classes
July 13	Classes End – SUMMER 2027 – 7 WEEK SESSION
July 16	Grades Due 9:00 a.m./ Post 12 noon – SUMMER 2027 – 7 WEEK SESSION
July 19	College Board meeting, 12 noon (Frith Exhibit Hall)
July 31	Last Day to apply for SUMMER 2027 Graduation ⁱⁱⁱ

Evaluation Reminders

Evaluation Type	Reminders
Teaching Faculty Evaluation	Dean notifies faculty who will be evaluated in the upcoming fall semester no later than July 1 ⁱ

Document Status

Description	Date
Version 1.0 Approval by Executive Leadership Team	October 5, 2026
Version 1.0 Approval by Administrative Council	October 5, 2026

Calendar Notes

ⁱ The VCCS Full-time Teaching Faculty Development, Evaluation and Recognition Plan and forms are available in the VCCS Policy Manual Section 3.04 Faculty Contracting

ⁱⁱ To register for classes, students can reach out to the Advising Center at advising@patrickhenry.edu or 276-656-5482.

ⁱⁱⁱ Students should submit their graduation application by the semester deadline in which they plan to graduate. P&HCC hosts one commencement ceremony each academic year in May. Eligible students who have completed all their program requirements by the ceremony date are invited to participate.

^{iv} Faculty should submit credential awards as they are conferred throughout the semester. Any awards not previously submitted must be submitted to the Deans and Registrar's Office by this final deadline.