

## F-1 International Student Responsibilities Form

It is the student's responsibility to understand and comply with all U.S. Citizenship and Immigration Services (USCIS) regulations. These regulations are subject to change. Students must follow all requirements to maintain lawful F-1 status. Patrick & Henry Community College is required by law to report certain student information to USCIS through SEVIS to verify compliance with F-1 regulations. To maintain F-1 status, students must comply with the following:

- **Maintain full-time enrollment.** Students must enroll in at least 12 credit hours each fall and spring semester. Only one (1) online course may count toward the 12-credit minimum. Students must speak with a Designated School Official (DSO) before dropping below full-time enrollment. Failure to do so may result in loss of F-1 status.
- **Keep contact information current.** Students must report any change of address, email, or phone number within ten (10) days by submitting a Student Data Change eForm and updating their MyP&HCC account.
- **Attend the authorized school and meet financial obligations.** Students must enroll in, pay for, and attend all classes at Patrick & Henry Community College. Students must arrive in the U.S. prior to the start of each term and attend in-person classes throughout the semester.
- **Request extensions if needed.** Students who cannot complete their program by the end date on their Form I-20 must request a program extension through a DSO at least six (6) weeks before the program end date. Extensions are granted only for valid reasons in accordance with USCIS regulations.
- **Travel authorization is required.** Students must notify a DSO before traveling outside the United States and obtain a travel signature on their Form I-20. This signature is required for re-entry. Students should keep copies of all immigration documents.

**I certify that I have read, understand, and agree to the above statements. If I have questions or concerns, I will read the immigration regulations as published by the USCIS, and/or consult a P&HCC DSO. I understand that the DSO's are available to provide advice and assistance; however, my immigration status is my responsibility.**

**Student's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_