



Self-Sufficiency Checklist

Items/Documents Required to Support Virginia Domicile Residence of Independent Students (Self-Sufficient)

Name: _____ EMPLID: _____ Date: _____

It is the student's responsibility to furnish "clear and convincing" evidence that he/she has been financially self-sufficient and domiciled in Virginia for at least one year prior to the first day of the term. The following items, in accordance with VA Code 23-7.4, will be required of students under the age of 24 who claim they are independent of parents:

_____ Student's last filed Federal and Virginia Tax Return
Tax Year: _____

_____ Parent's last filed federal and Virginia Tax Returns
(Documents parents no longer claim the student as a dependent)
Tax Year: _____

_____ Residence in Virginia in student's name for the last 12 months (lease or mortgage)

_____ Full-time or equivalent employment in Virginia documenting income of at least \$14,500 for the last 12 months

_____ Virginia driver's license (12 months old)

_____ Car registered in Virginia in student's name for the last 12 months with documentation supporting payment of insurance for the last 12 months

_____ Documents showing who pays hospitalization insurance

_____ Itemized income and expenses for the last 12 months

In-state tuition eligibility and/or self-sufficiency will be determined AFTER all documents have been submitted.

Note: All documents must be received prior to the first day of classes of the semester in which the student plan to enroll. NO CHANGES CAN BE MADE AFTER CLASSES BEGIN.

Please forward all documentation to:

Jennifer Brown, Student Entry Specialist Patrick
Henry Community College
645 Patriot Avenue Martinsville VA 24112
Office: 276-656-0301
Fax: 276-632-0183

VA Code 23-7.4 "Dependent student" means one who is listed as a dependent on the federal or state income tax return of his parents or legal guardian or who receives substantial financial support from his spouse, parents or legal guardian. It shall be presumed that a student under the age of 24 on the date of the alleged entitlement receives substantial financial support from his parents or legal guardian, and therefore is dependent on his parents or legal guardian, unless the student (i) is a veteran or an active duty member of the U.S. Armed Forces; (ii) is a graduate or professional student; (iii) is married; (iv) is a ward of the court or was a ward of the court until age 18; (v) has no adoptive or legal guardian when both parents are deceased; (vi) has legal dependents other than a spouse; or (vii) **is able to present clear and convincing evidence that he is financially self-sufficient.**