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PARENT or LEGAL GUARDIAN FORM

Students under the age of 24 that incurred a registration hold when selecting “Self-Sufficiency” on the Admissions Application may benefit from claiming Virginia Domicile through a parent or legal guardian.

Students who wish to prove Virginia Domicile through a parent or *legal guardian must have this form completed by the parent/Legal guardian and submit to the Office of Admissions and Records at Patrick Henry Community College, or to admissions@patrickhenry.edu. This completed form as well as all supporting documents must be submitted prior to the first day of the semester in order to register for classes at the in-state tuition rate.

Eligibility for in-state tuition rates as a dependent will be reviewed in accordance with the Code of Virginia Section 23-7.4.

Please Note: This form and supporting documents are used to establish Virginia Residency only. This form in no way effects a student’s eligibility for financial aid, nor does this form place financial responsibility on the person who signs below.

Name of Student: _____ Student’s EMPLID# _____

Parent/*Legal Guardian Name: _____

Contact Phone Number: _____

What is your Current Address? _____

Street Address

City

State

Zip

Have you lived at this address for the last 12 months? ____ Yes ____ No

If no, please list other address(es) and include move in/out dates for the last 24 months: _____

For addresses listed above that are outside of Virginia, please explain: _____

Are you a U.S. Citizen? (Please Note: This information is used to help establish VA Domicile only and will not be shared with any other Department or Agency.) ___ Yes ___ No

If no, what is your current status? _____

For the questions below, please select the best option:

1. Is the student a dependent of a service member currently on Active Duty or a Veteran in the U.S. Armed Forces? ___ Yes ___ No
If yes, do you plan to use Active Duty or Veteran benefits to pay tuition? ___ Yes ___ No ___ Maybe

2. Did you file a state income tax return to Virginia (Form VA-760) for the most recent two tax years? ___ Yes ___ No ___ Did not file taxes
If yes, did you file as a Resident, Non-Resident, or Part-Year Resident? _____
If no, which state(s) did you file? _____

3. Do you have a valid Virginia Driver's License or DMV Issued Identification Card?
___ Yes ___ No ___ No License and No ID Card
If no, which state? _____

4. Do you own or operate a vehicle that is registered in Virginia?
___ Yes ___ No ___ Do not own/operate a vehicle
If no, which state? _____

5. Are you registered to vote in Virginia?
___ Yes ___ No ___ Not registered to vote
If no, which state are you registered? _____

Carefully read statement below, then sign and date.

I hereby certify that the information given is true and accurate to the best of my knowledge. I also understand that if I provide erroneous information in an attempt to evade payment of out-of-state fees, the student will be charged out-of-state fees for every term attended.

Parent: _____ Date: _____

(or) *Legal Guardian: _____ Date: _____

*For Domicile purposes (not Financial Aid), "Legal Guardian" can be anyone who is eligible to claim the student as a dependent on their federal income tax return based on the IRS definition of "qualifying child" or "qualifying relative". **Disclaimer: If a parent still claims the student on their federal income taxes, that parent needs to complete this form and not the legal guardian**