

***2016-2017***

***Annual Uniform Campus Crime  
and Safety Report***



**Jeanne Clery Disclosure  
of Campus Security Policy and  
Campus Statistics**

## **I. Introduction**

The 2016 - 2017 Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics for Patrick Henry Community College (PHCC) has been prepared for your review. This annual report includes mandated crime statistics for the 2012, 2013, 2014, 2015, 2016 and 2017 calendar years. The statistics reflect reported crimes that have occurred on campus, as well as those that occurred on off-campus affiliated properties and public property adjacent to the college. The 2016 - 2017 report includes the recently mandated categories of Domestic Violence, Dating Violence and Stalking. The report provides critical information regarding the services approved by the College. Keeping our community safe and informed is of the highest importance. The Patrick Henry Community College Police/Security Department strives to provide a safe environment through a variety of strategic high visibility patrol initiatives, community collaboration, and safety education.

It is the hope of this department that you find the information contained in the report helpful, and you are encourage to contact any member of the police department with any safety or security questions you many have.

This report is available to all students, faculty, and staff online on PHCC's web site.

Gary C. Dove  
Chief of Police/Emergency Coordinating Officer  
Patrick Henry Community College

### **Preparing the Annual Campus Security Report**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (formerly known as the Crime Awareness and Campus Security Act of 1990) is a Federal Law that was enacted after the senseless assault and murder of a 19-year old Lehigh College freshman. The law was renamed in her memory in 1998. The Clery Act requires colleges and universities to disclose crime statistics for the prior three years, as well as current programs for campus safety/security and reporting procedures. The college police department prepares this Annual Crime Report for the entire college, in support of the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with information and data from the state and local law enforcement agencies surrounding our campuses as well as internal college offices. Campus crime, arrest and referral statistics include those reported to the local/state law enforcement agencies and Patrick Henry Community College Police Department. These statistics may also include crimes that have occurred in private residences or businesses that touch the college's boundaries.

## **Patrick Henry Community College Police Department Overview:**

The Patrick Henry Community College Police Department's mission is to provide a safe and secure campus for our community. We believe that our role does not end there. We feel strongly that our community needs both to be safe and feel safe.

The perception of safety contributes to the overall college experience, facilitates teaching and learning, and supports the mission of Patrick Henry Community College

***Mission: PHCC is a comprehensive community college committed to enriching the quality of life in its service region through academic excellence, student success, workforce development, community engagement, and lifelong learning.***

We strive to enforce the law as well as college rules and regulations in a manner that supports the missions of both the College Police Department and Patrick Henry Community College whenever and wherever possible. The Patrick Henry Community College Police Department believes by embracing a proactive Community Policing/Customer Service Based philosophy, we will be able to create a partnership with our campus constituents, as well as our neighbors. A close community partnership is the best way to prevent crime and enhance safety. We will preserve public safety and foster a better quality of life by providing the services necessary to accomplish this mission and make the college a better place to work, visit and learn.

## **Authority and Jurisdiction**

The Patrick Henry Community College Police Department is governed by Virginia Code 23.1-815. College Police have the duties, responsibilities, and the authority of any duly organized police department. PHCC's Police Department interacts with the state/local judicial system in relevant cases and assist other law enforcement agencies in carrying out their mission. All sworn police officers are entrusted to preserve the public peace, protect life and property, enforce and uphold the laws of the Commonwealth of Virginia. They have authority to conduct criminal investigations, make arrests, and carry firearms. Patrick Henry Community College police officers routinely patrol various college locations, both on foot and by vehicle as well as respond to police, fire or medical emergency calls. Our police department works closely with local, state, and federal authorities to ensure the safety of our campus community.

The Patrick Henry Community College Police Department's jurisdiction is primarily defined by the geographic limits of property owned or controlled by the college and areas contiguous to them. The department also provides assistance to neighboring law enforcement agencies when needed.

## **Daily Crime Log**

The Patrick Henry Community College Police Department maintains a daily crime log of all crimes reported to the department. The log lists the nature of the crime, the date, the time, and general location of the crime. Entries or updates within two business days may be withheld if the information is protected by statute, if there is a danger to the victim or a need to keep the investigation confidential. If there is a

reason to believe that the release of information will result in the perpetrator leaving the area or that evidence will be destroyed, information may be withheld until the jeopardy no longer exists.

## II. PHCC ALERT SYSTEM

Federal law requires Patrick Henry Community College to immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or staff occurring on campus by activating School Dude Crisis Manager, NetSupport Notify and utilizing the PA/Radio system...unless issuing a notification will compromise efforts to contain the emergency.

Patrick Henry Community College will disseminate information via the following mediums and update as the situation changes:

- School Dude Crisis Manager
- Mass emails to employees and students
- NetSupport Notify Console
- PA/Radio communication system
- PHCC "Dark Site" web site (Appendix M)
- Campus marquee
- PHCC TV

### Blue Light Emergency Call Stations

At strategic locations throughout the campus, blue light emergency call stations have been installed that connect the caller directly to College Police/Security radios.

### Reporting a Crime and Police Response

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety-related incidents to the College Police Department in a timely manner.

To report a crime: **Non-emergency**  
(276)656-5494 office (276) 732-2406 cell

## **Emergency**

Dial 9-911 from any campus phone for response from Henry County Sheriff's office or 5494 from campus phones for Campus Police or from any non-campus phone (276) 656-5494 or (276) 732-2406 (cell phone). The College Police can also be contacted via Emergency callboxes located in various campus parking areas and in the Quad. The call boxes connect you to the Campus Police/Security portable radios.



Patrick Henry Community College has a Campus Watch/See Something Say Something program. If you [see something, say something](#). Anyone may report a crime, suspicious activity, or an emergency, 24 hours a day, seven days a week through the 911 system. Reports can be made to the Campus Police between the hours of 6:30am and 10:30pm or through the Martinsville Henry County Crime Stoppers at (276) 63-CRIME (632-7463).

Any suspicious activity or person(s) seen in the parking lots, loitering around vehicles, inside buildings or around campus should be immediately reported to the College Police Department. Officers on duty will respond as quickly as possible to any request for assistance, whether an emergency or not. Response time is based on current activity and urgency of the call. Crimes in progress, alarms, threats of violence, traffic accidents with injuries, and medical emergency have a higher priority than other types of calls. Officers in vehicles or on foot are eager to be of assistance and can be contacted directly. For off-campus emergencies, everyone is encouraged to report to the proper local law enforcement agency.

## **Campus Security Authority (CSA)**

Patrick Henry Community College encourages the campus community to immediately report all crimes or suspicious activity to the Campus Police/Security Department to help maintain the safest possible environment for students, faculty, staff, and visitors.

Pursuant to the Clery Act, a federal law, the college is required to compile and publish crime statistics in an Annual Security Report. As part of this obligation, members of the college's community who are considered to be Campus Security Authorities are required to report crimes to the college police for inclusion as statistics in the college's Annual Security Report.

### **Who is a Campus Security Authority?**

"Campus Security Authority" is a Clery specific term that encompasses certain departments, groups and individual Patrick Henry Community College employees who have a duty to report crimes they become aware of, as defined by the Clery Act.

The law defines a Campus Security Authority as "An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student activities, student discipline, and campus judicial proceedings."

### **Examples of Campus Security Authorities:**

- College Police/Security personnel
- Deans and directors
- Title IX coordinators
- College Counselors
- Student Activities Staff
- College Executive Leadership (President/VP's/AVP's)
- Faculty and staff advisors/coaches for student organizations

Campus Security Authorities may also be identified by job function; that is any employee who, by virtue of their job function, has significant responsibility for assisting students or campus activities. Examples would be student advisors or formal or informal student mentors.

## **Policy on Sexual Violence, Domestic Violence, Dating Violence, and Stalking**

### **1. Notice of Nondiscrimination.**

As a recipient of federal funds, Patrick Henry Community College is required to comply with Title IX of the Higher Education Amendments of 1972, 20 U.S.C. § 1681 et seq. ("Title IX"), which prohibits discrimination on the basis of sex in educational programs or activities, admission and employment. Under certain circumstances, sexual misconduct, sexual harassment, sexual assault and similar conduct may constitute sexual discrimination prohibited by Title IX. Inquiries concerning the application of Title IX may be referred to the College's Title IX Coordinator or to the U.S. Department of Education's Office for Civil Rights. The College's Title IX Coordinator is John I. (Jack) Hanbury, Vice President for Financial & Administrative Services. His office is located at West 158. He may be contacted by phone at 276-656-0205 or by email at

jhanbury@patrickhenry.edu. The College's Deputy Title IX Coordinator is Belinda Stockton, Director of Human Resources. Her office is located at West 148. She may be contacted by phone at 276-656-0214 or by email at bstockton@patrickhenry.edu

## **2. Policy.**

Patrick Henry Community College is committed to providing an environment that is free from harassment and discrimination based on any status protected by law. This Policy supplements the general policy statement set forth by the Virginia Community College System: This institution promotes and maintains educational opportunities without regard to race, color, sex, ethnicity, religion, gender, age (except when age is a bona fide occupational qualification), disability, national origin, or other non-merit factors. This Policy also addresses the requirements under the Violence Against Women Reauthorization Act of 2013, (also known as the Campus SaVE Act). This Policy is not intended to substitute or supersede related criminal or civil law. Individuals should report incidents of sexual and domestic violence, dating violence, and stalking to law enforcement authorities. Criminal and civil remedies are available in addition to the potential remedies that the College may provide.

## **3. Purpose.**

The purpose of this Policy is to establish that the College prohibits discrimination, harassment, sexual assault, domestic violence, dating violence, stalking, and retaliation and to set forth procedures by which such allegations shall be filed, investigated and resolved.

## **4. Applicability.**

This Policy applies to all campus community members, including students, faculty, staff and third parties, e.g., contractors and visitors. Conduct that occurs off campus can be the subject of a complaint or report and will be evaluated to determine whether it violates this Policy, e.g. if off-campus harassment has continuing effects that create a hostile environment on campus or if the off-campus conduct occurs at a college sponsored function.

## **5. Definitions.**

**Sex Discrimination:** Sex discrimination is the unlawful treatment of another based on the individual's sex that excludes an individual from participation in, denies the individual the benefits of, or otherwise adversely affects a term or condition of an individual's employment, education, or participation in college program or activity.

**Sexual Assault:** Sexual assault is defined as the intentional sexual contact with a person against that person's will by the use of force, threat, or intimidation, or through the use of a person's mental incapacity or physical helplessness. Sexual assault includes intentionally touching, either directly or through clothing, of the victim's genitals,

breasts, thighs, or buttocks without the person's consent, as well as forcing someone to touch or fondle another against his or her will. Sexual battery is a type of sexual assault.

**Sexual Harassment:** The law defines sexual harassment as unwanted sexual advances, requests for sexual favors or visual, verbal or physical conduct of a sexual nature when:

- (a) Submission to such conduct is made a term or condition of education or employment; or
- (b) Submission to or rejection of such conduct is used as basis for educational or employment decisions affecting the individual; or
- (c) Such conduct has the purpose or effect of unreasonably interfering with a student's or an employee's work performance or creating an intimidating, hostile or offensive working environment.

Generally, two categories of sexual harassment exist:

**Quid Pro Quo:** The submission to or rejection of such conduct is used as the basis for educational or employment decisions affecting the student or employee either explicitly or implicitly; or

**Hostile Environment:** Conduct so severe or pervasive and objectively offensive that it undermines and detracts from an employee's work performance or a student's educational experience.

**Sexual Misconduct:** Sexual misconduct encompasses a range of behavior used to obtain sexual gratification against another's will or at the expense of another. Sexual misconduct includes sexual harassment, sexual assault, sexual exploitation, and sexual violence.

**Sexual Violence:** Sexual violence is any intentional physical sexual abuse committed against a person's will. Sexual violence includes rape, sexual assault, and sexual battery.

**Stalking:** Stalking occurs when someone, on more than one occasion, engages in conduct directed at another person with the intent to place, or knows or reasonably should know that the conduct places that other person in reasonable fear of death, criminal sexual assault, or bodily injury to that other person or to that other person's family or household member.

## **6. Reporting Incidents.**

Members of the campus community who believe they have been subjected to any of these actions should immediately report the incident to the College Title IX Coordinator, a Responsible Employee or to campus or local police. All emergencies or any incident where someone is in imminent danger should be reported immediately to campus police/security or local police by dialing 911.

### **Patrick Henry Community College Title IX Campus Resources**

#### **Title IX Coordinator**

John I. (Jack) Hanbury

West Hall Rm.158

276-656-0205

[jhanbury@patrickhenry.edu](mailto:jhanbury@patrickhenry.edu)

#### **Deputy Title IX Coordinator**

Belinda Stockton

West Hall Rm. 148

276-656-0214

[bstockton@patrickhenry.edu](mailto:bstockton@patrickhenry.edu)

#### **Chief of Police**

Gary Dove

West Hall Rm. 105

276-656-5494

[gdove@patrickhenry.edu](mailto:gdove@patrickhenry.edu)

After normal business hours, members of the campus community should report alleged violations of this Policy to Gary Dove, Chief of Police, at 276-806-9840.

## **7. Education and Awareness.**

The college conducts a program to educate students and employees about this Policy and its procedures. The education and awareness program is designed to promote awareness of sexual violence, domestic violence, dating violence, and stalking. The College also conducts an ongoing prevention and awareness campaign for all students and employees. The complete details of this policy and educational and awareness materials for students can be located on the college website at <http://www.patrickhenry.edu/> or by contacting the Title IX Coordinator or Deputy Title IX Coordinator.

#### **Campus Sex Crimes Prevention Act**

In conjunction with the Campus Sex Crimes Prevention Act, Section 1601 of Public Law 106-386 (HR 3244), the Commonwealth of Virginia enacted a sex offender registration

act authorizing the Virginia State Police to release sex offender information to the public (Virginia Code 19.2.390.1). A list of registered sex offenders, which is searchable by zip code, is provided at the web address: <http://sex-offender.vsp.state.va.us/cool-ICE>.

### **Drug and Alcohol Abuse Prevention Policy**

To comply with federal laws (the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989), colleges must provide in writing to all students and employees the following information as part of a commitment to the prevention of the use of illegal drugs and the abuse of alcohol.

#### **Standards of Conduct and Disciplinary Sanctions for Alcohol/Drug Offense**

Students or employees of Patrick Henry Community College shall not possess, sell, use, manufacture, give away or otherwise distribute illegal substances including drugs or alcohol while on campus, attending a college sponsored off-campus event, or while serving as a representative of the college at off-campus functions. Students or employees who violate this policy shall have college charges processed against them in the normal manner of due process provided by college rules. Further, students or employees who violate this policy shall have committed a criminal offense, and the college shall notify the appropriate agency of the Commonwealth of Virginia, county or city government for investigation and, if warranted, prosecution.

Patrick Henry Community College intends to maintain a workplace free from the adverse effects of alcohol and other drugs. Employees are forbidden to use these substances at the workplace or to come to the workplace while under the influence of these substances. In addition, employees are expected to notify their supervisors if they are convicted of violating any criminal drug law, either within or outside the work place, or if they are convicted of violating any alcohol beverage control law or law that governs driving while intoxicated, based on conduct occurring in the workplace. Violation of policies related to these matters can result in serious disciplinary action including termination.

#### **Controlled Substances Policy**

##### **(1) Definitions**

**(2)** The term “**controlled substances,**” as used in this policy is defined to include legal and illegal drugs. The use or possession of legal drugs (i.e., those drugs for which a valid prescription is required before the drug may be used or possessed) is not prohibited by this policy unless that use or possession is inconsistent with the prescription or where no such prescription has been provided.

(3) The term **“illegal drugs”** is defined to include all such drugs of which the use, sale, possession, distribution, manufacture, or transfer is prohibited by law and includes, but is not limited to, marijuana, narcotics, hallucinogens, stimulants, depressants, and so-called designer drugs.

(4) As used in this policy, **“under the influence”** means that the individual is affected by a controlled substance in a detectable manner.

(5) The term **“workplace”** as used here shall mean any College premises or work site or customer's place of business, attending a college sponsored off-campus event, or while serving as a representative of the college at off-campus functions, and College vehicles and public or private means of transportation while engaged in College business.

(a) **Policy Statement**

The illegal use, sale, possession, distribution, manufacture, or transfer of controlled substances at the workplace or elsewhere during work hours is strictly prohibited. Also prohibited under this policy is use, sale, possession, distribution, manufacture, or transfer of controlled substances on nonworking time, and on or off College property to the extent such use impairs an employee's ability to perform his or her job, or when such activities negatively affect the reputation of College to the general public or threaten the integrity of the College.

College personnel may not report to work or work while under the influence of illegal drugs, nor may such personnel report to work under the influence of legal drugs for which no prescription has been issued or where the use of the legal drugs is inconsistent with a prescription.

Whereas this policy does not prohibit the use or possession of over-the-counter or prescription drugs where such use or possession is consistent with the proper use of such substances, College personnel are encouraged to advise supervisors of such use where it may affect performance. Should performance be affected by the use of such substances, the individual may be relieved of his or her job duties under the Sick Leave Programs.

College personnel who plead guilty or no contest or are convicted of a violation of a controlled substance statute must inform their supervisor within five days of the conviction or plea. Failure to comply with this requirement will subject College personnel to disciplinary action, which may include termination for a first offense.

Persons violating the College policy regarding substance abuse will be subject to disciplinary action, which may include termination for a first offense.

## **Alcohol Policy**

The College expects that all personnel will maintain proper professional decorum at all times during the workday, on and off College property. Expressly prohibited under this policy are reporting to work or working while impaired from the use of alcohol and alcohol consumption while on the job or at other times during the workday on or off College property.

As used in this policy, *impaired from the use of alcohol* means that the individual's performance or behavior is marked by abnormal conduct or erratic or aberrant behavior, including, but not limited to, sleeping on the job, slurred words, or a significant smell of alcohol about the person.

The legal use of alcohol is not prohibited when an employee is not working and is not at the workplace.

Personnel violating the policy regarding abuse of alcohol will be subject to disciplinary action, which may include termination for a first offense.

## **Enforcement**

In order to enforce this policy and procedures, the College may investigate potential violations and require personnel to undergo drug and/or alcohol screening, including urinalysis, blood tests, or other appropriate tests and, where appropriate, searches of all areas of the College's physical premises, including, but not limited to, work areas, personal articles, employees desks, workstations, and College vehicles, etc. Employees will be subject to discipline up to and including discharge for refusing to cooperate with searches or investigations or to submit to screening or for failing to execute consent forms when required by management.

## **Investigations and Searches**

Where a manager or supervisor has reasonable suspicion that an employee has violated the substance abuse policy, the supervisor, or his or her designee, may inspect vehicles, lockers, work areas, desks, and other locations or belongings without prior notice, in order to ensure a work environment free of prohibited substances. An employee may be asked to be present and may remove a personal lock. The employee is hereby notified that locked areas or containers do not prevent a search, and thus employees should understand there is no expectation of privacy on College premises. Where the employee is not present or refuses to remove a personal lock, the College may do so. Any such searches will be coordinated with a representative of the HR department. The College may use unannounced drug detection methods.

## **Health Risks Associated with Drug and Alcohol Abuse**

Drugs and alcohol interfere with student learning and employee performance in the workplace. Use of drugs and alcohol can also have dangerous consequences for personal health and for the safety of others. A list of controlled substances and their

effects is provided later in this chapter. Three of the more commonly abused drugs are highlighted below:

- Alcohol impairs judgment and coordination; can cause damage to the brain, heart, liver and pancreas; increases the risk of birth defects; high doses can cause respiratory depression and death.
- Marijuana has been linked to lung cancer, memory loss, slowed reaction time when driving, depression of the immune system, and complications for pregnant women.
- Crack/Cocaine can cause convulsions, infection, heart attack, stroke, respiratory failure, brain seizures, psychosis, and death.

### **Counseling Services and Treatment Programs**

Numerous community and state agencies, medical facilities, and private outpatient counseling/treatment programs are available to help Patrick Henry Community College students and employees dealing with substance abuse problems. A few examples are listed below:

#### **1. Sexual Assault Services**

13 Cleveland Ave

Martinsville, VA 24112

276-632-8701

<http://caf.v.info/>

#### **2. Martinsville City Victim/Witness Program**

P.O. Box 1063

55 West Church Street

Martinsville, VA 24114

Vicky Belcher, Director

(276) 403-5467

[vbelcher@ci.martinsville.va.us](mailto:vbelcher@ci.martinsville.va.us)

**3. Henry County Victim/Witness Assistance Program**

Victim-Witness Director

Robin D. Byrd

3160 Kings Mountain Road, Suite D

Martinsville, VA 24112

276-634-4503 Email: [rbyrd@co.henry.va.us](mailto:rbyrd@co.henry.va.us)

**4. Henry-Martinsville Social Services**

(276) 656-4300 option 1

Monday - Friday from 8:00 a.m. - 5:00 p.m.

**5. Virginia Family Violence & Sexual Assault 24-Hour Hotline**

Hotline: (800) 838-8238

Web: <http://www.theredflagcampaign.org/index.php/resources/hotlines/>

**6. Virginia Sexual and Domestic Violence Action Alliance (VSDVAA)**

The Corporate Centre

5008 Monument Avenue, Suite A

Richmond, VA 23230

Phone: 866-3VSDVAA (Toll-Free)

Hotline: (800) 838-8238

WEBSITE: [www.vsdvalliance.org](http://www.vsdvalliance.org)

**7. Victim Notification Program**

Office of the Attorney General

900 East Main Street

Richmond, Virginia 23219

Toll Free: (800) 370-0459

**8. Crime Victim Assistance**

Victims Services Section Of the Department Of Criminal Justice Services

202 North Ninth Street, 6th Floor

Richmond, VA 23219

Phone: (888) 887-3418

## Crime Statistics

PHCC Police/Security personnel gather statistics on crimes that occur on the college campus.

### Number of Occurrences Reported During the Last Five Years – Criminal Offenses On Campus and Non Campus

	2013	2014	2015	2016	2017
Murder/Non-negligent manslaughter	0	0	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0	0	0
Nonforcible sex offenses	0	0	0	0	0
Robbery	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Burglary	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Arson	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Dating Violence	0	0	0	0	0
Stalking	0	0	0	0	0

### Number of Arrests/Disciplinary Action for Selected Crimes On campus and Non campus

	2013	2014	2015	2016	2017
Liquor Law Violations	0	0	0	0	0
Drug Law Violations	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0